

A meeting of the Board of Directors of the Edgemont Community Services District, held at the Edgemont Community Center, was called to order at 7:01 p.m. by Mike Addie, President. Those board members present were Mike Addie, Brenda Addie, Cheryl, Franklin, Hillary Ledbetter, and Moses Taylor Jr. Also present were Sam Gershon, engineer, Edward Mackey, attorney, Sandra Leer, attorney, and Jessica Pfalmer, general manager.

Approve minutes of May 22, 2025

Cheryl moved to approve the draft minutes, Moses seconded, motion was carried.

Public hearings on budget, adoption of ordinances adopting the budget and setting the amount to be raised by taxation, adoption of resolutions confirming that the District has complied with all laws with reference to sewer user charge, streetlighting charges and budget requirements
Public hearing opened at 7:02 p.m., with no members of the public present, so the hearing was closed at 7:03 p.m. Jessica reviewed the budget, which is Exhibit 1 of Ordinance 378. Ed then presented Ordinance No. 378, "...adopting the district budget for the fiscal year 2025-2026" and recommended adoption. Cheryl moved to adopt Ordinance No. 378, Moses seconded, and the motion was carried. Jessica then reviewed Ordinance No. 379, "...setting the amount to be raised by taxation for the fiscal year 2025-2026" and recommended adoption. Brenda moved to adopt Ordinance no. 379, Cheryl seconded, and the motion was carried. Ed presented Resolution No. 379, "[ECSD] has complied with all laws with reference to 2025-2026 sewer user charge" and recommends adoption. Cheryl moved to adopt Resolution No. 379, Moses seconded, and the motion was carried. Ed presented Resolution No. 380, "[ECSD] has complied with all laws with reference to 2025-2026 street lighting charges" and recommends adoption. Brenda moved to adopt Resolution No. 380, Cheryl seconded, and the motion was carried. Ed presented Resolution No. 381, "[ECSD] has complied with all laws with reference to 2025-2026 budget requirements" and recommended adoption. Cheryl moved to adopt Resolution No. 380, Moses seconded, and the motion was carried.

Public comment – other items

There were no members of the public present.

Legal

Ed notified the board that LAFCO had a meeting today which included an agenda item for a new review of special districts to determine if the spheres of influence should be altered. This review would be performed outside of the standard five-year review period and involve hiring an outside consultant to perform the work; this project was not included in the LAFCO budget for fiscal year 2025-2026. Ed stated that though there was one board member who wanted this project to proceed, there was little interest by the rest of the board and the project was not approved.

Engineering

Sam reviewed the ECSD Monthly Engineering Report – District Projects of June 23, 2025

Sam reviewed the ECSD Monthly Engineering Report – Development of June 23, 2025.

Administration

Financial report – April and May 2025 – Jessica reviewed the financial reports for April and May, noting that there were a number of repairs and maintenance items for the Edgemont Community Center bathrooms and kitchen in April. She also noted that the second part of the property tax payment was received in May.

Journal transfer of funds – approval - Brenda moved to approve the journal transfer of funds from the general fund to the illumination fund in the amount of \$2,950.56, Moses seconded, and the motion was carried.

Submission of “No Spill Report” to State Water Resources Control Board – report was submitted as required.

Update of credit card policy – approve changes for new bank – Jessica explained that the previous credit card policy specifically named Wells Fargo bank. The policy requires an update because the credit cards are now issued by Five Star Bank. Jessica recommends that the board approve the updated policy. Cheryl moved to approve the credit card policy, Moses seconded, and the motion was carried.

Asset capitalization policy – approve – Jessica explained that the current capitalization policy is to capitalize items over \$1,000, which is considered low. The new auditors stated that they often recommend \$10,000. Jessica said that it could be increased to \$5,000 or \$10,000, but she recommends \$10,000. Cheryl moved to approve the new capitalization policy set at \$10,000, Moses seconded, and the motion was carried.

Clubhouse maintenance – discussion of possible projects for community center – Jessica provided the board with copies of an estimate that was prepared for the Edgemont Women’s Club for some work on the building. Jessica noted that there were pictures in the estimate of work around the eaves of the building and in the entries that need to be addressed. Sam noted that there was a lack of detail in explaining what would be done and that additional information would be needed. Sam and Jessica will work together to prepare the requirements for such a project, then determine if it will require a public bidding process. Jessica also noted that the flooring in the hall needs replacement. She will look into the replacement options and present it to the board for approval.

Confirmation of scheduled board meetings through December – Jul. 24, Aug. 14 or 28, Sep. 25, Oct. 23, Nov. 13 and Dec. 11 – For the August meeting, there are two board members that intend to attend the CSDA conference and would be unable to attend the meeting on August 28 and one

board member who will be unable to attend the meeting if is on Aug 14. The board agreed to the suggested schedule, with the August meeting being held on August 14.

Monthly update – other items – Jessica stated that the interim audit has taken place with the new auditors in the office. Jessica noted that she was able to transition the district's out-of-date QuickBooks Desktop software to the current QuickBooks Desktop successfully; the current QuickBooks Desktop is a subscription service but is accessible off-line and has all the features of the prior QuickBooks. The annual cost is \$1,703. The Edgemont Women's Club (EWC) installed internet to the Edgemont Community Center building, so that they could have cameras to monitor building activity for safety and security purposes. They installed five cameras, one inside and four outside. Jessica informed the EWC that due to state regulations on the availability of recorded meetings that the interior camera would need to be turned off during ECSD meetings. This is because a video of the meeting would become a public record and need to be accessible through a public records request, but the district does not own or have the ability to access the records recorded on cameras that are EWC property.

Open session ended at 8:24 p.m.
Closed session opened at 8:25 p.m.

Closed session
Discussions of groundwater and communication with water-related districts

Closed session ended at 8:30 p.m. with nothing to report.

Adjourned: 8:31 p.m.

Respectfully Submitted,



Jessica Pfalmer
Secretary